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|  | Risk assessment – Covid19German Saturday Schools  |

**With “German Saturday School”, we refer to any of the German Saturday Schools which are part of the German Academy.**

**This Risk Assessment and Planning document has been carried out with reference to** [**Government and Health and Safety Guidance**](https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak)**. The aim is to minimise the potential risks of Covid – 19 and ensure that the health, safety, social and educational needs of children, families and staff are met.**

**The following principles underpin our planning and actions:**

* Children’s needs are paramount
* Staff physical and emotional well-being must be considered at all times
* Ensuring effective infection protection and control and preventing the spread of coronavirus
* Minimising contact with individuals who are unwell
* Cleaning hands more often than usual
* Ensuring good respiratory hygiene
* Cleaning frequently touched surfaces often
* Maintaining social distancing and minimising contact and mixing

1) *The German Saturday School* is asking the host school to provide a safety compliance check.

2) *The German Saturday School’s* groups consist of no more than 15 pupils plus teacher and/or assistant. Each group is a consistent group and stays away from other people and groups. Pupils are socially distanced where possible.

3) *The German Saturday School will* regularlyclean surfaces that students and staff are touching, and, open windows more often and ensure that all staff and students:

* frequently wash their hands with soap and water for 20 seconds and dry thoroughly.
* clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing
* are encouraged not to touch their mouth, eyes and nose
* use a tissue or elbow to cough or sneeze and use bins for tissue waste

4) *The German Saturday School* will ask waiting parents to socially distance.

5) *The German Saturday School* will send information about protective measures taken to all parents and staff.

6) Children who are ill or unwell will not be able to attend *Saturday School* sessions. Children who fall ill during a *Saturday School* session will be sent home, and will have to follow the [COVID-19: guidance for households with possible coronavirus infection guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance).

7) *The German Saturday School* has at least one staff at the school who has first aid and safeguarding training.

Reviewed in July 2020 by

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